

**COBB COUNTY AIRPORT - MCCOLLUM FIELD**  
**FBO/SASO/SAFETY MEETING**  
**MINUTES**

**December 9th, 2008 1:30 P.M.**  
**CONTROL TOWER CONFERENCE ROOM**

Attendance:

Karl Von Hagel	Cobb County Airport
Joe Gravalec	Superior Flight School
Rick Young	FlightWorks
Bob Kitner	Superior Flight School
Tracie Byrd	DLK Aviation
Truitt Harper	Lockheed Flying Club
Mike Patellis	Alpha Helicopters
Jim Lawrence	Silverton Bank

**1. Control Tower**

**a. Operations**

Von Hagel reported that the Traffic count for November was 2,986. Take off and landings were 74% below last November. The Traffic year to date is 74,431, which is 38% below the previous year to date. Most of the Traffic decline for November is attributable to the runway improvement project requiring the closure of Runway 9-27.

**b. ATC Manager's Report :**           None.

**2. Airport Capital Projects**

**a. Runway Improvement Project**

Von Hagel reported that Runway 9-27 opened to traffic on December 3<sup>rd</sup> at 1300 hours. The paving was completed in 23 days, which included 6 weather related days of delay.

Taxiway Lights are not complete in the Taxiway A radius's and conversion of Taxiway A back to Taxiway markings still needs to be completed. These activities are expected to occur this week and will impact Taxiway A operations only.

Runway grooving and permanent runway marking still remain to be completed. The schedule for these items to be completed is unresolved. They can not be completed until the concrete cures for at least 30 days. We'll be discussing with the contractor about scheduling these items late winter/early spring to take advantage of better night weather. The permanent paint markings will include the black shadow background.

**b. Control Tower Equipment Upgrade/Replacement**

Von Hagel reported that the Board approved this project as the number one priority for the airport capital program. This equipment includes a standalone ATIS transmitter. Plans are available to be re-bid once funding is identified.

### **c. South Parallel Taxiway Realignment Project**

Von Hagel reported that the Board is considering approving a contract with the LPA Group to begin engineering on the Taxiway B from B-1 to B-2 realignment and the expansion of the south apron. Plans will be completed in time to bid for the construction season if funding is identified.

## **3. FAA Projects**

### **a. Approach Procedures for new Runway**

Von Hagel reported that Flightcheck has been delayed until December 16<sup>th</sup> unless an aircraft becomes unexpectedly available before hand. Once FlightCheck is satisfied with the existing conditions and the appropriate paperwork is filed we expect the following to be returned to service:

Non Precision Approaches, Runway 27 PAPI, Runway 27 REIL

The ILS Approach will not be available until the new procedure is published in the March 12<sup>th</sup> IAP.

## **4. Old Business**

### **a. First Class Airport Program**

Von Hagel reported that the curb on Old 41 has been completed, which provides an improved appearance of the airport from Old 41 and better care for the landscaping on Old 41. Von Hagel announced that he would be interested in anyone sharing their suggestions or comments related to providing a first class airport.

### **b. Northside Aviation Hangar Development**

Von Hagel reported that the redevelopment of the portable T-Hangar area along McCollum Parkway is progressing. Construction expected to be complete in March 2009.

### **c. Threshold Siting Study**

Von Hagel reported that the Board approved proceeding with a study to review the existing displaced threshold locations. A study of the approaches will determine the possibility of relocating the thresholds to possibly gain usable runway length.

**d. Helicopter Site**

Von Hagel reported that the Board approved proceeding with a study to review the site at the northeast end of the airport as a possible helicopter development site. This is approximately 3 acres of land east of the powerlines.

**e. Next Generation Aircraft Study**

Von Hagel reported that the Board approved proceeding with a study to assess the existing airport geometry and compare with the airfield geometry standards associated with a new class of corporate aircraft. The result would create an operations plan that will be implemented upon the arrival of an aircraft that may exceed the airport's design criteria.

**5. New Business**

**a. Customs**

Von Hagel reported that the Airport Advisory Board asked Von Hagel to investigate the possibility of Customs service on the airport. Von Hagel requests that anyone with information that may be used to support such a request please forward to Von Hagel.

**b. 24 hour Control Tower Operation**

Von Hagel reported that the Airport Advisory Board asked Von Hagel to investigate the possibility of a 24 hour control tower.

**6. Safety**

**7. Open Discussion**

Lawrence requested that the control tower begin separating tower and local frequencies more often as the reading of clearances on tower frequency is clogging the airwaves. Von Hagel will forward Lawrence's concern to the tower manager.

Hansen commented that the ATIS transmitter is bleeding over to other frequencies. Von Hagel will forward the information to the FAA who is responsible for the maintenance of the AWOS facility that is used for ATIS.

**8. Tentative Next Meeting** (Check next agenda to confirm time and place)