

COBB COUNTY AIRPORT - MCCOLLUM FIELD
FBO/SASO/SAFETY MEETING
MINUTES

July 3rd, 2008 1:30 P.M.
CONTROL TOWER CONFERENCE ROOM

Attendance:

Karl Von Hagel	Cobb County Airport
Dan Kendall	DLK Aviation
Rick Young	FlightWorks

1. Control Tower

a. Operations

Von Hagel reported that the Traffic count for June was 7,606. Take off and landings were 35% below last June. The Traffic year to date is 44,853, which is 16% below the previous year to date. Touch and Go traffic experienced a 57% decline while transient traffic experienced a 13% decline from the previous year's June. Fuel prices, the economy, and the loss of Silver State Helicopters are considered significant factors in the decline.

b. ATC Manager's Report

None.

2. Airport Capital Projects

a. Taxiway A Rehabilitation and Stormwater Piping Project

The Stormwater Piping and Taxiway A Rehabilitation Projects are complete. A final inspection will be conducted with the FAA and State in the near future.

b. Runway Improvement Project

Von Hagel announced that the Board approved the construction contracts for the runway construction. A preconstruction meeting has been held with the grading contractor. The contractor expects to work 6 nights per week, Monday thru Saturday from 8pm to 6am. Sunday nights are not expected to be closed but the contractor does have the right to work on a Sunday night if necessary, such as to make up time for bad weather. The contractor will provide notice to the County as soon as it knows whether a runway will not be closed for a particular night and will endeavor to provide three day notice when a Sunday night closure will be necessary. The first night time closure is expected Monday July 14th at 8 pm. The contractor will most likely begin staging equipment and stockpiling materials the week of July 7th. This schedule is contingent upon the proper and timely execution of all the contract and grant documents. The FAA expects to visit the airport in the next 2 weeks to investigate permitting the use of Taxiway A as a temporary runway during the 21 days of full-time runway closures expected in November. Dobbins has responded that civilian use of the Dobbins ARB runway will not be permitted.

c. Control Tower Equipment

Von Hagel reported that funding was not available from the FAA from the first grant program that expired June 30th. Congress has authorized a second grant program that expires in September 30th and the air traffic control tower equipment bid is eligible to compete for funding. The sole bid was for \$188,000. The package also includes an ATIS transmitter.

3. FAA Projects

None.

4. Old Business

a. Beautification Program

Von Hagel reported that the landscape plan for the movement area of the airport was not approved by the FAA. The movement area has been entirely seeded with Bermuda Grass Seed. Fertilizer has been spread and a watering truck will attempt to help mother nature provide moisture for the seed in the highest priority areas.

If anyone has a suggestion of additional aesthetic improvements for RYY please forward the idea to Von Hagel for consideration.

b. Northside Aviation Hangar Development

Von Hagel reported that the redevelopment of the portable T-Hangar area along McCollum Parkway has been permitted. The first three hangars are under construction. A construction schedule is being developed and Northside will be setting up a meeting with affected portable T-hangar owners.

c. Airport Advisory Board

Von Hagel announced that the Board has passed a policy to create an Airport Advisory Board to assist in the planning and visioning of the airport. The 9 member board will meet at least quarterly. One member will be selected from the based pilots. Von Hagel will distribute an email requesting nominations from the based pilots.

d. New Stormwater Pollution Prevention Plan

Von Hagel reported that a new Stormwater Pollution Prevention Plan has been produced. Those operators required to comply with the Storm Water Act and wish to be part of the Airport Plan will be contacted to attend a brief meeting reviewing the content of the new Plan.

e. Additional Master Plan Studies.

Von Hagel reported that a scope of work and fee is being reviewed with The LPA Group to review the existing displaced threshold locations, a site for a future helicopter development, and a site study for relocating the control tower. This study proposal will be reviewed by the new Airport Advisory Board before moving forward.

5. New Business

a. Additional Airport Maintenance Employees

Von Hagel reported that a DOT Maintenance Employee, Dean Scott, has been transferred to the airport for at least the summer to assist with airport maintenance. Eli Gordon the airport part time maintenance employee has resigned and a new part-time employee will hopefully begin late next week.

b. Immigration and Customs Enforcement

Von Hagel announced Immigration and Customs Enforcement (ICE) has offered to make a presentation to employers on the airport to help us comply with existing laws and perhaps prepare us for what may come in the future also. The airport is categorized as a Critical Infrastructure Facility so the Dept of Homeland Security has great interest in the activities on the airport, which is why they have made this offer. Von Hagel will distribute an email as to the date of the presentation expected later this month.

6. Safety

None.

7. Open Discussion

8. Tentative Next Meeting (Check next agenda to confirm time and place)